

High School and Middle School Family Athletics Process Change Message:

We are excited to announce that Lake Washington School District has partnered with FinalForms to improve our athletic registration process. FinalForms will replace our current forms for completing athletic participation registration.

Benefits of FinalForms include:

- Integration with our student information system. This means forms will be pre-populated with information we already know.
- Data is saved from season-to-season and year-to-year. You should never have to enter the same information twice.
- Forms can be translated into more than 100 languages.
- Coaches will have easier access to students' emergency information.
- Families can be notified if their student is absent from practice or events.
- Students and families will have their own accounts.

Creating an account in FinalForms

FinalForms will begin sending emails to high school and middle school families and students on August 1, 2019. Click the link in the email you receive and follow the steps to create your FinalForms account.

Emails will only be sent if the student will be in grades 6-12 during the 2019-20 school year. *If you do not receive an email by Friday, August 2, 2019, please contact FinalForms technical support at support@finalforms.com.*

Beginning August 1, 2019 we will open registration in FinalForms for all 2019-20 high school and middle school sports. FinalForms will allow you to easily register students for fall, winter and spring sports at the same time in one easy process. Payments will not be due until the season begins.

Administrative Note: Student email accounts cannot be accessed until September 3, 2019. Please ignore the requirement in FinalForms for students to sign documents online until that date.

In addition, the Online Payment access for LWSD to pay fees, fines, and athletic registration has changed. You will no longer sign in to Parent Access to get to the Online Payments portal. Visit the "For Students and Families" page of the LWSD website to access Online Payments:

<https://www.lwsd.org/students-families/for-students-and-families>.

Please visit the Athletics section of our website for additional information:

<https://www.lwsd.org/students-families/athletics>.

Sincerely,

John Appelgate, Director of Athletics & Activities
Lake Washington School District